

2023 Donor Family Ceremony Frequently Asked Questions

Have a question? Please email us at events@dnwest.org.

Is there a cost to attend?

No. There is no cost to participate.

Will the ceremonies be recorded?

The ceremonies will not be recorded or be able to be viewed afterwards as we want to respect the privacy of all of our donors.

I can't make the original date, can I switch my date?

Absolutely! You can switch dates at any time. If your change is less than five business days from the event, it is possible that the slideshow for your secondary date choice will not feature your loved ones photo. If you need to change the ceremony date selected, please e-mail us at events@dnwest.org as soon as possible with your request.

Why do I have to choose a date? Can't I attend any date?

We need each family to RSVP, to ensure we have enough seating and food for all of the attendees. Additionally, each ceremony will have its own slideshow presentation that will only feature the loved ones of those that have registered for that location.

What if I am not ready to attend this year?

If you are not ready to attend the ceremony this year, please contact us at <u>events@dnwest.org</u> and we will be sure to send you an invitation for the next ceremony.

Will my loved one's recipient(s) be featured in the ceremony?

The transplant recipients featured are active ambassadors who have chosen to participate as a way to say thank you to donor families. Your loved one's recipients will not be present at the ceremony.

What is the deadline to submit photos for the memory book?

All photos must be submitted by February 24th as we need to ensure we have time to design and produce the memory book for the ceremony.

What happens if I miss the February 24th deadline for the photo submission?

You will still be able to submit a photo, however it will only be part of the slideshow presentation at the ceremony date you choose. The deadlines for the slideshow are below.

- April 14th for the April 29th ceremony
- May 5th for the May 13th ceremony
- May 12th for the May 20nd ceremony

What kind of photograph should I submit for the memory book/slideshow?

It is best to submit a clear picture that features your loved one's face prominently. You can send a favorite picture (it does not need to be the most current). It is possible that the picture will be cropped to highlight the donor's face, so the photo may look different during the slideshow and memory book. Photographs that are at least 4×6 will work best.

Your photograph should be in a high-resolution format (at least 300 dpi). Otherwise, the photo may appear blurry. Do not send photocopies of pictures or pictures of pictures because they will not show up well. It is also preferred that the photo only include an image of your loved one and no additional family members.

How will my loved one's photograph be used?

Your loved one's photo will be added to a memory book and slideshow that will be shown as part of the ceremony. Donor Network West will not use the photos for any other purposes. Please note that by submitting a photo, you are permitting Donor Network West to use it in the slideshow & memory book for the 2023 ceremonies.

Do I have to contribute a photo?

No. Some families decide they are not ready to take part in the photo tribute.

If we choose not to participate, can a photograph of my loved one still be included in the ceremony? Absolutely, you can still submit your loved one's photograph to be included in the memory book and/or slideshow. Please send their photo to events@dnwest.org.

Will translation services be provided?

Yes. We will offer Spanish translation.