



JOB DESCRIPTION

Job Title:	Business Intelligence Developer	Prepared By:	Human Resources
Reports to:	Data Manager	Approved By:	VP of HR
FLSA Status:	Exempt	Date:	May 2019

Donor Network West's (DNW) mission is to save and heal lives through organ and tissue donation. We honor and respect the donors and families we serve with compassionate care, and inspire our communities to donate life. Every employee at DNW is responsible for fostering an organizational culture that is based on collaboration, support, and service. This includes being a proactive team player who strives for excellence by upholding the Donor Network West's core values of Teamwork, Integrity and Passion.

GENERAL JOB FUNCTION

The Business Intelligence Developer is responsible for developing and documenting reports, dashboards and performing data governance tasks in support of DNW business intelligence strategies for all business units across Donor Network West. Report presentations will be complete with data sources, data model and potential business processes requirements needed for the reports. He/She may also support data extraction and loading processes as needed determined by the Data Manager. The developer will also be involved in developing web based applications to support business needs. The role will collaborate closely with the Donor Network West Process Improvement department.

JOB DUTIES AND RESPONSIBILITIES

- Analyze Donor Network West's data warehouse, cubes, transactional and other data source systems for report writing and application building.
- Present report and dashboard data in a way that is most meaningful and readily accessible to internal customers while complying with development framework.
- Write queries using SQL, TSQL, MDX, DAX
- Develop and maintain web based .NET applications using C#.
- Support data integration projects using Extract Transform Load (ETL) methodology.
- Administration of various data governance tasks and participate in data governance meetings
- Collaborate with end users to gather project requirements and ensure proper testing and validation. Provide support to end users and project manage as needed.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty. The qualifications listed are representative of the knowledge, skill, and/or ability required. This job



description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Excellent communication skills, including written, oral, listening, and presentation
- Excellent interpersonal skills; commitment to customer service (internal and external).
- Strong presentation and data visualization skills
- Self-starter, high level of initiative, proven proactive thinker.
- Strong ability to multi-task with results-oriented mindset.
- Calm individual who can operate under pressure, deadlines, and the demands of a busy office environment.

EDUCATION AND EXPERIENCE

- Requires a Bachelor's Degree in Computer Science, Informatics, Data Science or equivalent area and at least 3 years of relevant work experience.
- Strong understanding and experience with Microsoft SQL Server database platform and SQL Server reporting and Analytics Services (SSRS, SSAS, and SSIS).
- Direct experience in report writing tools and data analysis tools such as Microsoft SSRS, BI tools such as Power BI.
- Experience in creating applications using .NET and C#.
- Knowledge and experience in data ETL. Experience utilizing data warehouses, cubes and relational databases to pull reporting information.

PHYSICAL DEMAND OF WORK

On file in Human Resources.

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge that I have received and reviewed the job description for my position and I feel that I can meet the requirements with or without reasonable accommodations. I understand that this job description is intended to describe the general content and requirements of the job and that it is not an exhaustive list of all duties, responsibilities and requirements of this position. I understand that Donor Network West has the right to revise this job description at any time.

Employee Signature: _____ Date: _____

Employee Name (Print): _____ Date: _____